

## TCCG Bursary Funding Guide 2025/26

### 19+ Adults Skills Fund (A.S.F) & 19+ Advanced Learner Loan (A.L.L)

At Cornwall College we want to remove as many barriers to learning as possible. We recognise that there are costs associated with accessing education; therefore, if you are starting a full-time study programme with us, we have several bursaries available to financially support you with your studies.

All learners applying for financial assistance must be studying a Further Education course, for the academic year, September 2025 to July 2026. ***This does not include students who are studying an Apprenticeship programme***

All Bursary Funding applications must be made on-line via The Cornwall College Pay My Student Bursary portal.

The Cornwall College Group offer two FE Adult Bursaries. These are as follows:

- **19+ Further Education Bursary (Adult Skills Fund)**
- **19+ Further Education Bursary Advanced Learner Loan (ALL Level 3)**

### 19+ Further Education Bursary (Adult Skills Fund [A.S.F])

This is for learners who are aged 19+ and studying a full-time further education course at Levels 1 or 2. *For those learners studying at Level 3, please see 19+ Further Education Bursary (Advanced Learner Loan. [A.L.L.]) detail further down.* This 19+ ASF bursary is aimed at assisting learners with course related costs such as:

- A monthly travel allowance of 30 pence per mile calculated via Google maps (walking), for each return journey to college on timetabled days. The allowance will be paid to you monthly in advance, by BACS. Your first two payments will be in October. Mileage allowances will be monitored against monthly college attendance and can be suspended if necessary. All mileage allowances are capped at a maximum of £120 per month.
- Bus pass, on selected routes only
- We can support with the cost of any essential PPE, Uniform and Equipment as necessary for you to complete your course. Consumables such as in-class equipment cannot be funded through the bursary.
- We can support with the cost of registration fees, professional memberships and essential college trips.
- An emergency Hardship award could be available for eligible learners, dependent upon personal circumstances.
- Childcare costs. We offer support towards childcare costs at a maximum £5000 per child, for a maximum of 3 children. We will only support hours above any free childcare hours you may already have. See Childcare Funding 20+ below

Please be aware that the Bursary cannot support Tuition Fees.

### Eligibility Criteria

- Your own personal income must be less than £32,000 per annum.
- You must have a confirmed place on a full time Further Education course at level 1 or 2.
- You must live more than 3 miles from your chosen campus to be eligible for mileage allowance or bus travel
- Income eligibility threshold for cohabiting couples applying for childcare support is £38,000

## 19+ Further Education Bursary (Advanced Learner Loan. [A.L.L.]) Course Level 3

Learners who are 19+, studying a level 3 qualification and have tuition fees to pay can apply for an Advanced Learner Loan to help pay the fees charged. The amount you get depends on the course you are studying. You will be offered the maximum amount to cover your fees but if you wish, you can pay part or all the fees yourself. To apply online and for further information, visit [www.gov.uk/advancedlearnerloan](http://www.gov.uk/advancedlearnerloan) This 19+ ALL bursary is specifically for those Advanced Learner Loan level 3 students. The 19+ ALL bursary is aimed at assisting learners with course related costs such as:

- A monthly travel allowance of 30 pence per mile calculated via Google maps (walking), for each return journey to college on timetabled days. The allowance will be paid to you in advance, by BACS. Your first two payments will be in October. Mileage allowances will be monitored against monthly college attendance and can be suspended if necessary. All mileage allowances are capped at a maximum of £120 per month.
- Bus pass, on selected routes only
- We can support with the cost of any essential PPE, Uniform or Equipment as necessary for you to complete your course. Consumables such as in-class equipment cannot be funded through the bursary
- We can support with the cost of registration fees, professional memberships and essential college trips.
- An emergency hardship award could be available for eligible learners, dependent upon personal circumstances.
- Childcare costs. We offer support towards childcare costs at a maximum £5000 per child, for a maximum of 3 children. We will only support hours above any free childcare hours you may already have. See Childcare Funding 20+ below

### Eligibility Criteria:

- Your own personal income must be less than £32,000 per annum.
- You must have a confirmed place on a full time Further Education course at level 3.
- You must have your Advanced Learner Loan in place and be able to submit evidence to support this, if applicable.
- You must live more than 3 miles from your chosen campus to be eligible for mileage allowance or bus travel.
- Income eligibility threshold for cohabiting couples applying for childcare support is £38,000

**When applying for these bursaries you will need to provide evidence of your own individual income. This could include any of the following:**

- P60 issued in April 2025 to evidence salary or a copy of three wage slips, February 2025 March 2025 and April 2025
- If you are in receipt of Universal Credit, we require 3 full recent monthly statements confirming the amount received, as well as the full breakdown of the entitlement. Please note that we cannot accept multiple screenshots. Our Household Income Evidence Guide outlines the easiest way to capture these awards in an acceptable format.
- If self-employed, Certified accounts or a copy of your tax return (SA302) for April 2024.
- Copies of any Pension statement or Pension Credits (if applicable)

When you apply for your bursary, our portal will indicate what evidence you will need to upload relative to your answers. If you need any further guidance on the evidence to upload you can view our Household Income Evidence guide on our Financial Support page [Financial Support for students attending Cornwall College](#)

## Childcare Funding 20+ (A.S.F & A.L.L Funds)

If you are aged 20+ you can apply for bursary support towards the cost of childcare, during your timetabled days. Please read through our **Childcare Guide** that explains the support that we can give and the conditions around this funding.

You must apply online via our Pay My Student portal for Childcare in the first instance. We will then send you a further Childcare Information & Declaration form for both you and your childcare provider to complete.

Childcare funding will not be in place until we have assessed the signed Childcare Information & Declaration Form, and you have received a confirmation letter from us, stating how much support has been allocated to you.

Childcare will only be backdated to the beginning of the term in which we receive the completed application forms.

## Residential Bursary 19+

The residential bursary funds are aimed at supporting learners on land-based programmes of study that require a residential element. All full time Further Education learners can apply for the residential bursary, if they:

Live more than 15 miles from the College and there is not a college nearer to their home address running the same study programme. Alternatively, the return journey to college takes more than 2 hours, on either college or public transport.

Personal individual income must be declared and must be below £32,000 or less per year. Evidence of the income must be provided to support the application.

Please be aware that the bursary will be a contribution towards costs and will not cover the whole amount. You will be liable for any shortfall.

The learner must have a confirmed place on a full time Further Education course at the College and have resided in England for more than 3 years. There is a limited amount of residential bursary fund, so it is advisable to apply as soon possible.

All Residential Bursary applications must be completed on-line via the Pay My Student Portal on the Cornwall College Group website. Applications are prioritised based on need.

## When applying for a residential bursary you will need to provide evidence of your own individual income for 2024/25. This could include any of the following:

- P60 for April 2025 to evidence salary, OR a copy of three wage slips for February 2025, March 2025 and April 2025, showing gross income at end of March 2025.
- If you are in receipt of Universal Credit, we require 3 full recent monthly statements confirming the amount received, as well as the full breakdown of the entitlement. Please note that we cannot accept multiple screenshots. Our Household Income Evidence Guide outlines the easiest way to capture these awards in an acceptable format.
- If self-employed, Certified accounts or a copy of your tax return (SA302) for April 2024.

- Copies of any Pension statement or Pension Credits (if applicable)
- **If your bursary is for private rented lodgings, you must supply a signed copy of your tenancy agreement.**

To ensure Residential financial support is in place early application is advised.

If you have provided the required evidence your application will be assessed and processed, and you will normally be informed in writing of the result of your application within 21 days after the closing date. Applications received after this date may be assessed for any remaining funds.

## Definition of Terms:

*19+ Adult Skills Fund & 19 + Advanced Learner Loan*

*What do we mean when we say "Individual or Personal Income"*

*This will be the income you receive in your own name. We will not ask for evidence from other working adults in your household such as partner, spouse, parent/guardian(s), except when you do not have a personal income of your own and you are under 25 years old.*

*Please note that by income we also need to know about any benefits being received by any of the above. Evidence of all income will be required.*

*We do understand that employment and benefit circumstances can change very suddenly. If you are no longer working or have been made redundant, we will accept a copy of your redundancy notice letter.*

*When we have all the information required, we are then able to means-test your application. This is where we can award financial assistance, based your household income. This ensures that we make fair and reasoned decisions about who we can help the most.*