

ASSISTANCE DOG ON CAMPUS REQUEST FORM

Part 1: Request

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| Full name of owner / handler: | | | |
| Course: | | Campus: | |
| Name of Dog: | | Age of dog: | |
| Name and address of registered veterinarian: | | | |
| Microchip number: | | | |
| Details of registration as assistance dog: Registered need and ADUK or other relevant registration details | | | |
| Are there any further reasonable adjustments required? | | | |

Part 2: Agreement

I confirm that I accept FULL responsibility for ALL of the following:

1. Welfare of my dog including:
 - a. Feeding
 - b. Health (including any illness or injury, up to date vaccinations, flea/worming treatments)
 - c. Hygiene (regular grooming and bathing)
 - d. Clearance / removal of any fouling
 - e. Appropriate exercise, rest and care
 - f. Consistent and regular training
2. Behaviour of my dog including:
 - a. Stay on a lead at all times and not to wander around the premises
 - b. Sit or lie quietly on the floor next to owner / handler when not specifically working or exercising.
 - c. Not foul on college grounds other than designated areas
 - d. Be crated or stay in kennels, where available, or in an agreed safe space when unable to be in some college locations (such as practical sessions).
3. Insurance and safety including:
 - a. I hold valid insurance for the injury and illness of my dog
 - b. I hold valid liability insurance for the safety of others (could be included in the above)
 - c. Agree to arrangements and risk assessment put in place and will follow agreed actions

Failure to adhere to these requirements will result in a review of the suitability of these arrangements for the dog to remain on campus. The College reserves the right to ask for the dog to be removed where they cause a distraction to others or poses a risk to health and safety.

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| Signature of Student: | Date: |
| <i>Parent / carer details where student is under 18:</i> | |
| Name: | |
| Signed: | Date: |

This request should be reviewed by the Programme Manager. They should discuss the need with the student and then create a risk assessment for agreement with student / guardians / course team as required. Consideration of all elements of the course and areas of study should be considered as well as being able to adhere to the items in the agreement above. The final risk assessment should be reviewed by the Head of Campus or other appropriate manager. Where an ADUK certification is not seen, please discuss with the Director of Student Experience.