



THE CORNWALL COLLEGE GROUP

**Minutes of the Corporation Board meeting
held on 1 May 2024 at 4pm at St Austell Campus and on Teams**

Governors Present				
John Evans	JE	Principal and CE	Glayne Price	GP
Michael Hambly	MH		Nik Ramsay Trease	NRT
Wilf Hudson	WH		Mark Rands	MR
Kathryn James	KJ		Geoff Warring	GW
Jonathan Mashen	JM		Sarah Watts	SW
Penny Mathers	PM		Pat Wilde	PW
Patrick Newberry	PN	Chair of the Board	Ellen Winsor	EW
In Attendance				
Adrian Ford	AF	Group Deputy Principal Group Operations		
Mark Wardle	MW	Group Deputy Principal Curriculum & Quality		
Tian Bersey	TB	Clerk to Governors		
Paul Ramshaw	PR	Vice Principal Data, Funding & Compliance for item 5.2		
Josephine Wooldridge	JJ			

1	<p>WELCOME, APOLOGIES AND DECLARATIONS OF INTEREST</p> <p>Apologies were received and accepted from Will Charnley and Lee Charnock.</p> <p>There were no further interests to declare than those already on the register.</p>
2	<p>MINUTES AND MATTERS ARISING</p> <p>2.1 Minutes The Minutes and Confidential Minutes of the meeting on 20 March 2024 were agreed to be an accurate reflection of the meeting and were approved by the Board.</p> <p>2.2 Matters Arising report The matters arising report was received and the updates noted.</p> <p>It was suggested that the Board visit the Camborne Campus for the July Board meeting however the Principal also raised the opportunity to meet with BAM, the Contractors for the St Austell redevelopment.</p>
3	<p>BOARD STRATEGY DAY</p> <p>3.1 Note any outcomes or follow up required from the Strategy Day. See items 4 and 6.2 below.</p> <p>A governor commented that it had been useful and another that they had enjoyed working together. The Principal highlighted the importance of challenge and asking questions in a collegiate atmosphere.</p>

4	<p>APPROVAL OF THE ANNUAL ACCOUNTABILITY STATEMENT</p> <p>Following a presentation at the Board Strategy Day the annual accountability statement was approved.</p>	
5	<p>OTHER APPROVALS</p> <p>JJ left the room.</p> <p>5.1 Appointment of new Board member</p> <p>The appointment of Josephine Wooldridge (professional name Josephine John) for a term of 4 years was agreed.</p> <p>JJ returned to the room and was congratulated by the Board.</p> <p>5.2 New Subcontract Partner</p> <p>The Vice Principal Data Funding and Compliance presented the request to appoint Serco as a new Subcontract Partner for 2023/2024 & 2024/2025. He highlighted that this is a good news story because the College has been in partnership with Serco with regards to this Level 3 Civil Aviation Apprenticeship for a number of years and will now take over the main programme and assessment. Serco will deliver the specialised assessment of aeronautical competencies which are to be delivered on an RAF base where Serco has the necessary security clearance. He confirmed that all the necessary checks and due diligence were complete. Due to the very specialist nature of the provision no procurement process is needed.</p> <p>A governor asked about the Apprenticeship Provider and Assessment Register and it was confirmed that Serco are published on the register.</p> <p>The Board approved the appointment of Serco as a sub contract partner and confirmed that there were no potential conflicts of interest with Serco.</p> <p>5.3 Collaboration Agreement Deed for Environment Living Lab Project at Duchy Stoke Climsland (Shared Prosperity Funding)</p> <p>The Board reviewed and agreed the request for approval of the Collaboration Agreement with the University of Exeter and other partners for Shared Prosperity Funding for an Entrepreneurial Futures project.</p> <p>The College has an allocation of £250k of capital and £149.5k revenue to create an Environmental Living Laboratory at the Stoke Climsland campus to enable businesses to research and develop innovations for agriculture and land management, and to demonstrate the applications of such technologies in the landscape to students, industry and communities.</p> <p>A governor requested that the Group Deputy Principal Group Operations notified the North Wyke Research Facility, who are a partner on other similar projects, of the agreement.</p>	
6	<p>UPDATES FROM THE PRINCIPAL/GROUP DEPUTIES</p> <p>Noted in the confidential minutes.</p>	
7	<p>INFORMATION SECTION</p> <p>The Committee noted the papers in the information section.</p> <p>7.1 Minutes of Board Committee meetings</p> <ul style="list-style-type: none"> ▪ Audit and Risk (07/03/24) <p>7.2 Sealing report</p>	
8	<p>DATES OF NEXT MEETINGS</p> <ul style="list-style-type: none"> ▪ 10 July 2024, 4-6pm, following a 2-4pm pre Board 	