



SEARCH AND GOVERNANCE COMMITTEE

**Minutes of the Search and Governance Committee meeting
held on 26 April 2023 at 9:30am on MS Teams**

Present	Patrick Newberry	PN	Chair
	John Evans	JE	
	Jonathan Mashen	JM	
	Wilf Hudson	WH	
	Jane Warren	JW	
	Geoff Warring	GW	
	Pat Wilde	PW	
In Attendance	Sue Johns	SJ	PA to the Principalship, minute taker, reviewed by Director of Governance

Item		Action
1	<p>APOLOGIES AND DECLARATION OF INTEREST Apologies were received from the Director of Governance.</p> <p>There were no further interests to declare than those previously disclosed on the members' register of interests.</p>	
2	<p>MINUTES AND MATTERS ARISING</p> <p>2.1 MINUTES The minutes from the meetings held on 18 January 2023 were agreed to be true and accurate record of the meeting and were approved by the Committee.</p> <p>2.2 MATTERS ARISING REPORT The Committee received the matters arising report circulated prior to the meeting.</p>	
3	<p>BOARD MEMBERSHIP A paper on Board membership had been circulated prior to the meeting. The Committee considered the applications.</p> <p>EDI Lead Governor role – PW will be stepping down from this role in the Autumn term. The Committee considered the Lead Governor roles and concluded that the SEND and Safeguarding Lead Governor roles should remain independent with the addition of the SEND Lead Governor role to the Governance Action Plan.</p> <p>The Committee approved the Governor recruitment flow chart, noting the changes implemented following the Internal Audit report.</p>	
4	<p>TASK AND FINISH GROUPS IN PLACE An update on each of the following task and finish groups was provided:</p> <p>Student support services</p>	

	<p>Meeting rescheduled to 17 May 2023.</p> <p>Meeting local skills needs The Principal provided an update.</p> <p>Sustainability In the absence of the Director of Governance it was agreed to defer this agenda item to the next meeting.</p> <p>People Strategy The Chair of the Finance and Resources Committee reported that there had only been one meeting to date. He also presented outcomes from the latest staff survey.</p>	
5	<p>BOARD TRAINING AND DEVELOPMENT</p> <ul style="list-style-type: none"> ▪ Skills gaps/ training needs ▪ Board Strategy Day/ pre Boards <p>Consider with the Director of Governance.</p>	
6	<p>BOARD SELF ASSESSMENT Proposals for self-assessment 22/23 and timeline The Committee noted that Board is required to undertake annual self assessment.</p> <p>Internal Audit – Governance The Committee received a copy of the Internal Audit report on the Governance Framework. The Chair of the A&R Committee reflected on the actions within the report. The Committee concluded that the machinery of governance appears to be in place.</p> <p>Board External Review of Governance – scope and tender The Committee considered the External Board Review providers and agreed who should be approached.</p>	
7	<p>GOVERNANCE ACTION PLAN Progress update The Committee reviewed the updated Governance Action Plan noting this will be shared with Board at the next meeting.</p> <p>EDI briefing The Committee received the EDI Lead Governor’s report.</p> <p>It was agreed that the EDI Lead Governor will liaise with the Director of Governance to progress the key points.</p>	PW/ WR
8	<p>INFORMATION TO BE SHARED WITH BOARD/ COMMITTEES No further information to share which will not be raised formally as recommendations to Board.</p>	
	<p>AOB The Committee discussed the agenda for the upcoming Board Strategy Day.</p>	
9	<p>DATES OF NEXT MEETINGS 2023/24 dates to be circulated once reviewed by the Chair.</p>	