



**THE CORNWALL COLLEGE GROUP**  
**Minutes of the Corporation Board meeting**  
**held on 31<sup>st</sup> January 2024 at 4pm at St Austell Campus and on Teams**

|                          |                       |   |                  |                       |
|--------------------------|-----------------------|---|------------------|-----------------------|
| <b>Governors Present</b> |                       |   | Penny Mathers    | PM                    |
| Lee Charnock             | LC                    |   | Patrick Newberry | PN Chair of the Board |
| John Evans               | JE (Principal and CE) |   | Geoff Warring    | GW                    |
| Michael Hambly           | MH                    |   | Sarah Watts      | SW                    |
| Wilf Hudson              | WH                    |   | Pat Wilde        | PW                    |
| Kathryn James            | KJ                    |   | Ellen Winser     | EW                    |
| Jonathan Mashen          | JM                    |   |                  |                       |
| <b>In Attendance</b>     |                       |   |                  |                       |
| Adrian Ford              | AF                    | Group Deputy Principal Group Operations     |                  |                       |
| Mark Wardle              | MW                    | Group Deputy Principal Curriculum & Quality |                  |                       |
| Tian Bersey              | TB                    | Clerk to Governors                          |                  |                       |

|   |   |
|---|---|
| 1 | <p><b>WELCOME, APOLOGIES AND DECLARATIONS OF INTEREST</b></p> <p>Apologies were received and accepted from Will Charnley, Toby Duffield and Nik Ramsay Trease.</p> <p>There were no further interests to declare than those already on the register.</p>  |
| 2 | <p><b>MINUTES AND MATTERS ARISING</b></p> <p><b>2.1 Minutes</b></p> <p>The minutes of the Special Board Meeting on 25/09/2023 were agreed to be an accurate reflection of the meeting and were approved by the Board.</p> <p>Michael Hambly was missing from the attendance list for the meeting on 4/12/2023, the minutes and confidential minutes of the meeting were otherwise agreed to be an accurate reflection of the meeting and were approved by the Board.</p> <p><b>2.2 Matters Arising report</b></p> <p>The matters arising report was received and noted.</p> |
| 3 | <p><b>APPROVALS REQUIRED FROM THE BOARD STRATEGY DAY</b></p> <p>No approvals required.</p>  |
| 4 | <p><b>APPROVALS FROM COMMITTEES</b></p> <p><b>4.1 Search and Governance</b></p> <p><b>4.1.1 Board and Committee membership</b></p> <p>The Board approved the appointment of Glayne Price to the Board for a four year term with the first year as a probationary period. The appointment is subject to the appropriate safer recruitment checks.</p> <p>The Board noted that when it had approved the appointment of Mark Rands to the Board by written resolution on 7 December no term was specified. The Board approved a four year term</p>                             |

|   |  |           |
|---|--|-----------|
| <p>4.1.2</p>                              | <p>with the first year as a probationary period. The Board approved the appointment of Mark Rands as the Chair of the Major Capital Projects Committee. The Board noted that Mark has been waiting for the approval of his employers before commencing the role and needs to complete the safer recruitment checks.</p> <p>The Board approved the appointment of Michael Hambly to the Audit and Risk Committee on an interim basis.</p> <p>WH took the Chair of the meeting and proposed the appointment of the Chair and Vice Chair for a second term.</p> <p>The Board approved the appointment of Patrick Newberry to the Board for a second term of 4 years until 4/2/2028 and as Chair of the Board for a further 2 year term until 31/12/2025.</p> <p>The Board approved the appointment of Pat Wilde to the Board for a second term of 4 years until 4/2/2028 and as Vice Chair for a further 2 year term until 23/03/2026.</p> <p>The Chair returned to PN.</p> <p><b>Review of Lead Governor roles for Safeguarding, SEND and Equity</b></p> <p>The Vice Chair presented the review of lead governor roles highlighting the concern that lead governors were operating in a vacuum and the overlaps between safeguarding, SEND and equity could be missed. She outlined a proposal for a joint ELT/Governor Strategy Group for SEND, Equity and Safeguarding to be established to drive strategy and joined up thinking in these areas. This proposal does not distract from statutory duties and lead governors for Safeguarding and Health and Safety would continue.</p> <p>The Group Deputy Principal Group Operations highlighted the need for a Lead Governor for Careers. A governor asked if a named governor was also needed for SEND. The requirements in these areas will be checked.</p> <p>Governors agreed nevertheless that more value can be gained from the synergy between safeguarding, SEND and equity and accepted the proposal for an ELT/Governor Strategy Group.</p> | <p>TB</p> |
| <p>5</p> <p>5.1</p> <p>5.2</p> <p>5.3</p> | <p><b>INFORMATION SECTION</b></p> <p>The Board received and noted the minutes and reports listed below.</p> <p>Minutes of Board Committee meetings</p> <ul style="list-style-type: none"> <li>▪ Audit and Risk (29/11/2022)</li> <li>▪ CCMS Board (27/11/2023)</li> </ul> <p>Written resolution report</p> <p>Sealing report</p>   |           |
| <p>6</p>                                  | <p><b>DATES OF NEXT MEETINGS</b></p> <ul style="list-style-type: none"> <li>▪ 20 March 2024, 4-6pm, following a 2-4pm pre Board</li> <li>▪ 1 May 2024, 4-6pm, Board Strategy Day, followed by a short Board meeting</li> <li>▪ 10 July 2024, 4-6pm, following a 2-4pm pre Board</li> </ul>   |           |