



THE CORNWALL COLLEGE GROUP

Minutes of the Corporation Board meeting

held on 1 February 2023 at 4:15pm at St Austell Campus and on Teams

Governors Present			
Karen Burrows	KB	Patrick Newberry	PN Chair of the Board
John Evans	JE (Principal and CE)	Geoff Warring	GW
Michael Hambly	MH	Sarah Watts	SW
Tara Geraghty	TG	Pat Wilde	PW
Jonathan Mashen	JM	Ellen Winsor	EW
In Attendance			
Adrian Ford	AF	Group Deputy Principal Group Operations	
Wendy Randle	WR	Director of Governance	
Kate Wills	KW	Group Deputy Principal Curriculum and Quality	

1	WELCOME, APOLOGIES AND DECLARATIONS OF INTEREST Apologies were received and accepted from Lee Charnock, Kathryn James, Penny Mathers and Jane Warren. There were no further interests to declare than those already on the register.	
2	MINUTES AND MATTERS ARISING Minutes The minutes and confidential minutes of the meeting held on 13/12/2023 were agreed to be an accurate reflection of the meeting and were approved by the Board. Matters Arising report The matters arising report was received.	
3	APPROVALS REQUIRED FROM THE BOARD STRATEGY DAY No approvals required. Action points will be picked up in Board matters arising reporting.	WR
4	STRATEGY Land Based Investment Strategy and priorities A presentation of the proposed projects at the Bicton campus was shared at the Board Strategy Day alongside supporting papers to include a report outlining Land Based Strategy investment and prioritised projects across the Group. The Board and Executive Leadership Team had discussed the proposals at length during the Board Strategy Day. The Board noted the priorities and approved the general direction of travel with individual projects to return to Board under normal governance protocols.	
5	RELEASING SECURITY ON SALTASH The Board received the paper circulated in advance of the meeting. Further detail contained in the confidential minutes.	

6	REPORTS FROM COMMITTEES OR SUBSIDIARIES	
6.1	Finance and Resources Committee	
6.1.1	Financial Update November 2022	
	<p>The Group Deputy Principal Group Operations reported the following:</p> <p>The 2022/23 deficit had originally been predicted at £600k following the 2022/23 HE position, yet this has declined further to £811k due to adult delivery and the reduced take up of advance learner loans, likely due to adult reticence to taking out loans in the current economic climate.</p> <p>The cash flow has been remodelled to reflect the impact of the ONS reclassification, to include the increase in capital payments and the smoothing out payments.</p> <p>The College had requested that the overdraft of £500k held with Barclays Bank remains in place, yet the DfE have stated that there is no evidence to justify a need. The College had paid an arrangement fee and Barclays will be asked to return the security linked to this overdraft.</p>	
6.1.2	Committee Terms of Reference (TOR)	
	<p>The Board approved the updated F&R Committee TOR circulated in advance of the meeting, to include oversight of HR. A Governor noted that ‘moral’ required changing to ‘morale’. It was noted that the TOR might be impacted by new guidance from the ESFA regarding some financial process changes as a result of the ONS classification; this will be reviewed at the next F&R Committee meeting.</p>	WR AF
6.1.3	T Level Capital Funding	
	<p>The Land Based Colleges have been prioritised for T-Level Wave 5 Capital Funding to address poor condition estate and to provide high quality, fit for purpose learning and teaching environments for T-Levels. The proposals for the T-Level Capital Funding are aligned to the overarching Estate Strategy for the Land Based Colleges. The Board approved the three separate applications as detailed in the supporting the paper.</p> <p>In response to Governor questions the following points were noted:</p> <ul style="list-style-type: none"> ▪ The T Level funding applications are based on projected numbers where the College predicts growth. In consultation with the DfE, there will be no clawback if the College does not achieve the numbers predicted, assuming the College can evidence all efforts have been made to achieve the planned outcomes. ▪ Other students will be able to use the buildings; the applications are for building upgrades and reconfigurations and will also support updating resources; there could be some scope for income generation. 	
6.2	Search and Governance	
6.2.1	Governor appointment; external and student Governors	
	<p>The Board considered and approved three appointments. Further detail contained in the confidential minutes.</p>	WR
6.2.2	Scheme of Delegation	
	<p>The Board received the Scheme of Delegation and agreed to approve the document as per the recommendation from the Search and Governance Committee.</p>	
7	UPDATE ON H&S AND EQUINE MANAGEMENT	
	<p>The Board received the paper circulated in advance of the meeting and were reminded of the confidentiality of the contributions in the paper.</p> <p>In response to Governor questions, the College recognise the difficulties that may arise when proposing the footpath be moved and report that the livery model is being reviewed.</p>	

	The Board were assured by the paper and note that the College are completing internal checks of processes. The Board Assurance Framework will be updated accordingly.	AF
8	DATES OF NEXT MEETINGS <ul style="list-style-type: none"> ▪ 22 March 2023, Pre-Board 2-4pm, Board meeting 4-6pm ▪ 03 May 2022, Board Strategy Day, 9:30 -4pm, followed by a Board meeting 4-5pm ▪ 12 July 2023, Pre-Board 2-4pm, Board meeting 4-6pm 	