



THE CORNWALL COLLEGE GROUP
Minutes of the Corporation Board special meeting
held on 4 May 2022 at 4pm at St Austell Campus

Governors Present			
Karen Burrows	KB	Penny Mathers	PM
Lee Charnock	LC	Patrick Newberry	PN Chair of the Board
John Evans	JE (Principal and CE)	Ian Tunbridge	IT
Nick Harris	NH	Anne Thomas	AT
Michael Hamblly	MH	Jane Warren	JW
Wilf Hudson	WH	Geoff Warring	GW
Kathryn James	KJ	Pat Wilde	PW
Jonathan Mashen	JM	Ellen Winser	EW
In Attendance			
Adrian Ford	AF	Group Deputy Principal Group Operations	
Wendy Randle	WR	Director of Governance	
Kate Wills	KW	Group Deputy Principal Curriculum and Quality	

1	<p>WELCOME, APOLOGIES AND DECLARATIONS OF INTEREST</p> <p>Apologies were received and accepted from Martin Bailey, Ellie Burrige and Kelsi Giddy. There were no further declarations of interest.</p> <p>The agenda items were taken in the order as they appear in the minutes.</p>	
4.3	<p>APPROVALS: Student Governor appointment</p> <p>The Director of Student Experience outlined the recommendations in the paper circulated prior to the meeting. Following discussion, the Board approved the extension of a Student Governor’s term of office to 2 years, where they remained with the College, and to separate the appointment processes and roles so that the Student Governor roles are no longer linked to CCSU roles. In response to a Governor’s question, it was noted that Student Governors would be encouraged to attend CSEC meetings, yet they would not be a representative of the student body on the Board.</p> <p>The Board acknowledged this would result in some changes to the CCSU Constitution which would return to the July Board meeting for approval, and that the recommendations would be considered at the CCSU AGM.</p>	RB
2	<p>MINUTES AND MATTERS ARISING</p> <p>Minutes: Board 23/03/2022 and 05/04/2022</p> <p>The minutes of the meeting held on 23/03/2022 and the Special Board meeting on 05/04/2022 were agreed to be an accurate reflection of the meetings and were approved by the Board.</p> <p>Matters Arising Report</p> <p>The Board received the matters arising report.</p>	

<p>4</p> <p>4.1</p> <p>4.2</p> <p>4.4</p> <p>4.5</p> <p>4.6</p>	<p>APPROVALS</p> <p>Appointment of the Internal Auditors for a term of 2 plus 1 plus 1 years A paper had been circulated prior to the meeting. It was noted that a robust appointment process had been followed. There had been a mini competition with two suppliers, both had scored similar on their applications, with their presentations informing the final decision. Board noted the longevity of the contract with RSM and welcomed the College ‘resetting’ the relationship in line with the Group’s improved position. The Board approved the appointment of RSM for a contract of 2 years plus 1 year plus 1 year.</p> <p>Board Code of Conduct The Board approved the proposed Code of Conduct circulated prior to the meeting, based on the Eversheds revised 2021 model. The Code of Conduct would be adopted by all Corporation Board members, to include Governors and Co-opted Committee members, and CCMS Board members.</p> <p>HE Fees 2023/24 The Head of HE joined the meeting to answer Governor questions on the paper in advance; it was noted that the paper includes recent findings from the Association of Colleges (AoC) on College HE fees. Board approved the 2023/24 HE Fees.</p> <p>Subcontracting policies Supporting papers had been circulated prior to the meeting. Board members were asked to declare any interests with any of the subcontractors; it was reported that JE had joined Plymouth Argyle Community Trust as a Trustee (confirmed on 04/05/2022). There were no further interests declared.</p> <p>Further detail contained in the confidential minutes.</p> <p>In response to a Governor’s question, assurance was provided that the recommendations from the subcontracting internal audit report have been built into subcontracting processes.</p> <p>Board approved;</p> <ul style="list-style-type: none"> ▪ the appointment of the subcontractors and funding allocations outlined in Table 2 for the 2022/2023 academic year; ▪ the Subcontracting Volume Plan 2022/2023; ▪ the Subcontracting Supply Chain Fees & Charges Policy 2022/2023; ▪ and the Subcontracting Contingency Plan 2022/2023. <p>Newquay Land sale A paper had been circulated prior to the meeting proposing the sale of Bedowan Meadows land, Newquay. Further detail contained in the confidential minutes.</p> <p>The Board approved the sale of the Newquay land as detailed in the paper and noted the suggestion from a Governor to propose to Treveth that some of the bungalows being built on the land should be social housing which could be used for staff accommodation.</p>	<p>AF</p> <p>WR</p> <p>AF</p> <p>AF/JE</p>
<p>3</p> <p>3.1</p>	<p>RATIFICATION OF DECISIONS MADE AT THE BOARD STRATEGY DAY</p> <p>Land Based Strategy The Land Based Strategy was an agenda item at the Board Strategy Day which preceded the meeting. Significant debate and discussion took place and is contained within the Board Strategy Day Summary of Governance Challenge notes. Following further debate and discussion at this meeting, Board agreed that whilst they were supportive of the direction of travel, approval of the strategy would be postponed until the July meeting to enable the College to consider Board comments and for the below points to be actioned;</p> <ul style="list-style-type: none"> ▪ A summary statement at the beginning; this will aid communication of the strategy with stakeholders. ▪ A timeline of progress against the strategy to 2025. 	

	<ul style="list-style-type: none"> ▪ Strengthen the evidence for retaining both Bicton and Stoke farms and campuses; justification needs to include nature of provision and sustainability of financing of the provision. Noting the risks of niche provision on local needs and specialisms in HE, further clarity is needed about the positioning of the Newquay, Rosewarne and Eden provision. ▪ A high level statement on why RBS is needed and how it can be better integrated into the curriculum. ▪ Clarity in the strategy on how best to exploit the Group’s land based assets. <p>It was agreed that the Deputy Group Principal Group Curriculum and Quality would support this process and share developments with the Chair. A Governor noted the unprecedented change taking place in agriculture over the coming years and the impact this will have on the longevity of the strategy.</p>	KW
5	<p>DATES OF NEXT MEETINGS 5 July 22, Pre Board followed by Board meeting, 2-6pm</p>	