

FE LEARNING SUPPORT

# PROVISION STATEMENT



**BICTON**  
COLLEGE



**CORNWALL**  
COLLEGE



**DUCHY**  
COLLEGE



**FALMOUTH  
MARINE**  
SCHOOL

# OUR LOCATIONS

The Cornwall College Group (TCCG) has sites throughout Cornwall and Devon.

## West Cornwall:

- Cornwall College Camborne
- Falmouth Marine School
- Duchy College Rosewarne

## Mid Cornwall:

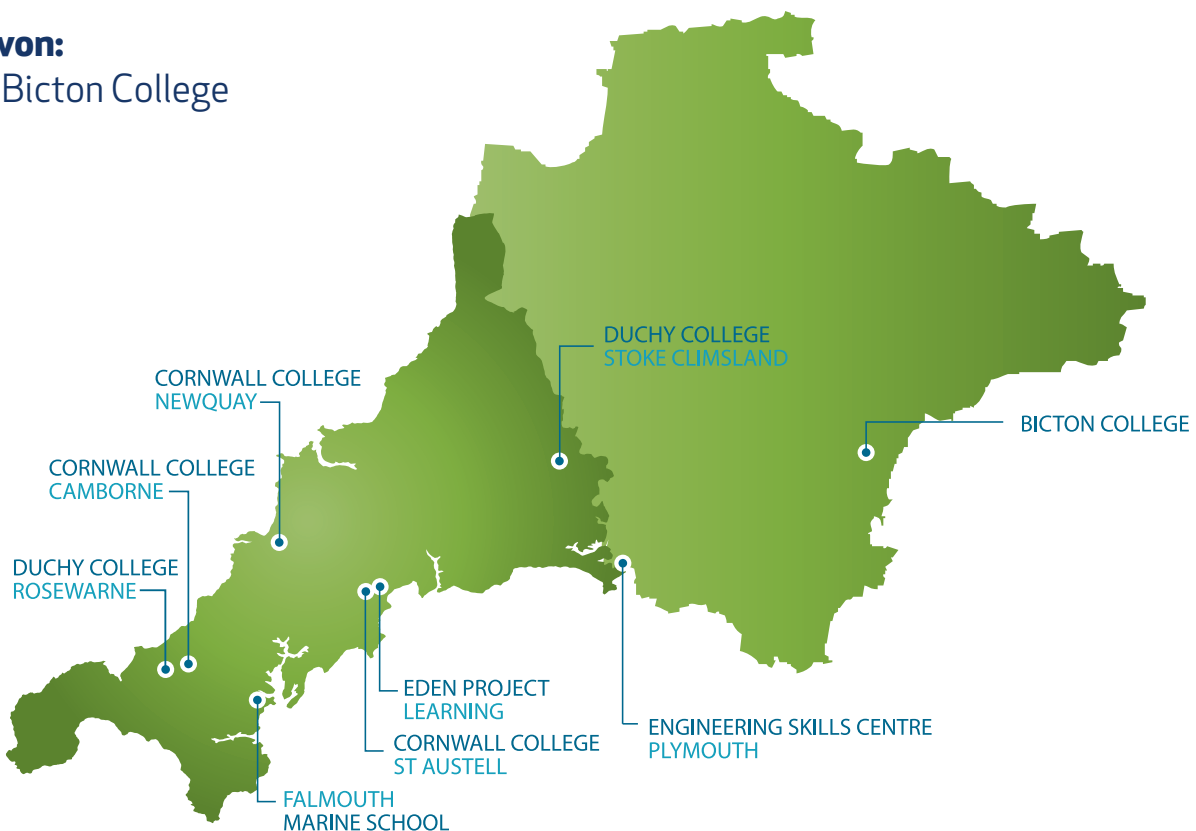
- Cornwall College Newquay
- Cornwall College St Austell
- The Eden Project

## East Cornwall:

- Duchy College Stoke Climsland
- Sisna Engineering Skills Centre

## Devon:

- Bicton College



# KEY CONTACTS FOR LEARNING SUPPORT

## **Additional Learning Support Manager**

**Cornwall College Camborne**

Shana Price - 01209 616322

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## **Additional Learning Support Manager**

**Duchy College Rosewarne and Falmouth Marine School**

Sue Selwyn - 01209 617713

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## **Additional Learning Support Manager**

**Cornwall College St Austell and Cornwall College Newquay**

Helen Kemp - 01726 226782

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## **Additional Learning Support Manager**

**Duchy College Stoke Climsland**

Charlie Hedger - 01579 372392

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## **Additional Learning Support Manager**

**Bicton College**

Harriet Martin

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## **General Information**

### **Additional Learning Support**

### **Information Officer**

Laura Coggon - 01209 617523

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# TALK TO US



## What is the purpose of this guide?

If you have a learning difficulty or disability, this booklet will inform you of what to expect if you need to access learning support here at Cornwall College.



## How do you know if I need extra help?

When you apply for a course at the college, there are opportunities to disclose a learning difficulty or disability. This can be at:

- **Application**
- **Interview**
- **Induction and enrolment**
- **On programme**

The Learning Support Team will contact you or your parent/guardian for further information to enable a smooth transition into college with us.

You may have documentation, such as:

- **EHCP.** You may have an Education Health and Care Plan. This gives us important information on how to support you best and will be used to form your support plan with us.
- **SEN Evidence.** You may not have an EHCP; you may have other evidence of your learning difficulty or disability, such as a medical report, Educational Psychologist report or other documentation.
- **On your course.** We realise that you may not disclose a learning difficulty, however may find some things difficult when you are on your course. If you need additional support, you can ask to be referred to the Learning Support Team and we will assess how we can best help you.

# WHAT SUPPORT IS AVAILABLE?



## What support and specialist support can I access at college?

FE Learning Support can:

- Meet with you to discuss your individual circumstances.
- Make arrangements to support you at your interview (if requested).
- Offer information, advice and guidance in your transition to College.
- Meet with you to discuss your support needs and complete a Support Plan.
- Attend Education Health Care Plan meetings and reviews (where applicable).
- Assess you if you require Exam Access Arrangements.
- Discuss your next steps in your learning journey.
- Review your support regularly with you.
- Support you to achieve, progress and become more independent.

The type of support you have will depend on your individual needs, for example:

- You may require specialist support. This can mean a Learning Support Practitioner (LSP) supporting you individually in lessons or access to other specialist staff, such as communication support staff, if you are Hearing Impaired.
- You may require targeted support. This can mean an LSP supporting you in some lessons or in a small group, where required.
- You may require support from our Study Needs Team, who will not only be able to assess you for EAA, they can help with specialist literacy support out of the classroom.
- You could access drop-in support in our ALS Base (on certain sites).
- You may require support with your social, emotional and mental health (SEMH) and any behavioural support.



### **What should I do if I need extra help?**

Whilst you are here at College, there are many staff that can work with supporting you.

You will have a Study Programme Manager (SPM), who you can discuss any concerns you have and they can make a referral to Learning Support if required.

You will also have access to an Engagement and Progression Officer (EPO) or a Learning Coach. Their role is to support learners pastorally outside the classroom.



### **Can I be involved in discussing my support needs?**

Yes, we will discuss your support needs with you when we create your Support Plan.

If you feel at anytime your support needs have changed or you no longer require support, you can talk to your Study Programme Manager or contact the Learning Support Team.

You will have a Study Programme Manager who you can talk to if you need any help with anything.





# OUR VISION

Our vision is to develop independent, confident and resilient learners who are well prepared to engage with the wider community.



## **Who will tell me what I can do to help myself and be more independent?**

Your Study Programme Manager, Subject Tutors and Learning Support Practitioners will work with you to build on your skills and develop your independence.

You will agree targets with college staff to support you to become more independent. You will have the opportunity to review these targets regularly to ensure that you know your progress.

All staff at the College will have high aspirations for your development.



## **Who should I talk to if I am worried about something?**

You can talk to any staff member if you have concerns. Your Study Programme Manager and Learning Support Team are the first people you can go to if you are unsure about anything.



## **What opportunities are there for me to plan my next steps and talk about my progress?**

You will be involved throughout your journey at college. Before you join us, we will offer you taster days when you can come to the college to look around and meet key staff you will work with.

When you start with us we will work with you to agree a personal support plan. We want you to feel able to talk to us about your support and progress as often as you want. This means we will know exactly how best to support you, along with any targets you wish to set yourself.

We have an inclusive work experience model at the college, where our EHCP learners benefit from a model that develops knowledge, skills and attitudes that are appropriate for the workplace.



**If I have to take medication or need personal care can you help me with it?**

Yes, we can help you with your medication and/or personal care. We will plan and discuss this with you on an individual basis. We will also speak to your parent/carers where relevant.



**Are the buildings accessible for a wheelchair?**

Yes, all of our sites have buildings that are accessible by wheelchair.



**Are there accessible toilets?**

Yes, all of our sites have toilets that are accessible by wheelchair.



**Will you help me get ready for the next stages of my education, independence or employment?**

You will be able to talk to your Enagement and Progression Officer or Learning Coach about your options when you finish college. For learners who have an EHCP designated ALS Case Workers are available to help with the transition on from college.

As a college we offer independent careers advice which is available to all learners and can help when you are looking at your options after college. If you have an EHCP, we have designated SEND Advice and Guidance Officers, who can help you with your next steps.

Our courses also include discussion and activities to support your progression either on to further learning, a supported internship, an apprenticeship, employment or independent living.





# CONTACT US

## **Cornwall College Camborne**

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## **Duchy College Rosewarne**

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## **Falmouth Marine School**

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## **Cornwall College St Austell**

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## **Duchy College Stoke Climsland**

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## **Bicton College**

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Special Educational Needs & Disabilities (SEND)  
**Our VISION is to DEVELOP**



**INDEPENDENT, CONFIDENT & RESILIENT**  
**learners who are WELL-PREPARED**  
**to engage with the wider community.**

#closetheattainmentgap

# CONTACT US

**For general enquiries about courses  
please contact:**

The Cornwall College Group  
0330 123 2523  
[enquiries@cornwall.ac.uk](mailto:enquiries@cornwall.ac.uk)  
[www.cornwall.ac.uk](http://www.cornwall.ac.uk)