



THE CORNWALL COLLEGE GROUP

Student Code of Conduct 2021 - 2022

We want you to be safe, supported and successful during your time studying with us.

Like the communities we live in, we need to work together to be successful and live within our fundamental British values. The aim of this code of conduct is to promote an environment in which the rights and responsibilities of each individual can be met.

As an enrolled student at College, you must read and abide by this code of conduct.

We ask you to use our **College values** to guide and inspire you and we can work together to support our British Values:

College Values



Links to British Values

- Working together in accordance with the **rule of law** where students can have their say and showing **democracy** in action
- **A mutually respectful and tolerant environment** where learners and staff feel valued and respected.
- A brilliant learning experience linked to **individual liberty** and choice study where you can succeed.

The rules below will help to ensure that your journey with us is a safe, supported and successful one.

- Wear your College ID and Lanyard so that it is visible at all times.
- Attend all timetabled sessions including examinations. Arrive in good time and be ready to start learning. Behave in a way that promotes a positive learning environment. Ensure that any fees are paid promptly.
- Complete the absence form or call the absence line if you are ill or will be absent. A member of the course team will contact you so that you can continue with your learning.
- Complete your work, submit it on time and achieve your agreed targets to the best of your ability.
- Make full use of your learning support, if it has been recommended, to help you achieve your learning goals.
- Use the support from the Student Experience Team on campus and seek help when you need it.
- Do not use your mobile phone during lessons, unless instructed to do so as part of the lesson.
- Dress in a way that does not cause offence and is in keeping with health & safety and the expected dress code in professional working environments.
- Be respectful to other learners, staff and visitors to the College including their property and College property.

Your safety:

- Follow all on campus guidance and rules to ensure that you have a safe College environment. Rules may change during the year so it is important that you follow the guidance that is on display at all times and as directed by College staff.
- Follow College health & safety procedures and report any accidents or dangerous situations immediately.
- Make sure you know what to do in the event of a fire or emergency evacuation / lock down.
- Keep to the speed limit when driving on College sites and park in designated car parks only.
- Smoke only in designated outside areas (this includes e-cigarettes or vaping).

The Cornwall College Group has a zero tolerance policy on the following:

- Not following the on campus health, safety or hygiene guidance or regulations, including any processes and guidance relating to COVID 19.
- Bringing alcohol, drugs, legal highs, or solvents to College or coming to College under the influence of these substances. This includes CBD infused products. If we have good 'reason to believe', you are under the influence of any substances, you will be suspended from College. Use and supply of substances may lead to permanent exclusion.
- Inappropriate behaviour towards fellow learners, staff or College visitors. This includes violent, aggressive, abusive or sexual behaviour or behaviour that could be viewed as bullying or coercive. This is in line with our College values, equality legislation and British Values. This includes online bullying, grooming, peer on peer abuse or radicalisation.
- Bringing dangerous items, including knives or weapons of any sort onto College premises.
- Bringing pornography or other offensive material into College, or accessing such material through the College computers or personal devices whilst in College.
- Plagiarism, cheating and collusion.
- Behaviour that is not deemed as acceptable in College including swearing, spitting, littering, fighting or being generally disrespectful to others and / or College property.

What happens if you do not follow the College code of conduct?

College staff will use relevant procedures, including disciplinary processes, which could result in a formal warning, suspension or exclusion. In cases of illegal activity, we are obliged to report to the Police. If you are under the age of 19, your parents / guardians may be informed.