

THE CORNWALL COLLEGE GROUP

SEARCH AND GOVERNANCE COMMITTEE

Minutes of the meeting of the Search and Governance Committee
held in the Principal's Office at CC St Austell
on 26 September 2018 at 11.00 am

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|----------------------|-------------------|-----|-----------------------|
| Present | Peter Child | PC | In the Chair |
| | Karen Burrows | KB | |
| | Peter Hardaker | PH | |
| | Raoul Humphreys | RH | |
| | Patrick Newberry | PN | |
| | Ian Tunbridge | IT | |
| Apologies | * Wilf Hudson | WH | |
| | * Thelma Sorensen | TS | |
| In Attendance | Alison Phillips | AMP | Corporation Secretary |

1. WELCOME

Peter Child welcomed colleagues to the meeting and explained that he would be chairing the meeting in the absence of the committee chair, Thelma Sorensen.

Apologies were received.

Declarations of interest: Ian Tunbridge referred to agenda item 5 Consideration of Governors Appointments and Reappointments and explained that his reappointment as a governor would be considered, and he would therefore withdraw from the meeting for that discussion.

2. MINUTES OF THE MEETING HELD ON 17 April 2018

The minutes of the meeting held on 17 April 2018 were received, agreed as a correct record and signed by the Chair.

3. MATTERS ARISING

The committee noted that all actions had been completed.

4. REVIEW OF CORPORATION BOARD MEMBERSHIP INCLUDING SKILLS AND DIVERSITY, AND SUCCESSION PLANNING

The report was received, reviewed by the Corporation Secretary and considered. Following discussion the committee agreed that future appointments should endeavour to ensure that there was an appropriate gender balance on the Board, subject to maintaining the necessary skills mix.

5. CONSIDERATION OF GOVERNOR APPOINTMENTS AND REAPPOINTMENTS

The report was received and noted.

Ian Tunbridge withdrew from the meeting and the committee considered his reappointment. Following discussion the committee unanimously agreed to recommend his reappointment as a governor of the college for a second four year term, from 10 December 2018, to the Board. The election of the Chair would be

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considered separately with nominations being invited at the next Board meeting. Ian returned to the meeting and was updated on the committee's decision.

The committee considered the reappointment of Jeff Beer for a second term of office and unanimously agreed to recommend his reappointment for a further four year term, AMP from July 2019, to the Board.

Following the Board's decision to reduce the Board membership to sixteen members including eleven external members, the committee noted that there were no external vacancies currently. The committee discussed a number of potential governors who had either approached the college or who had been identified by existing governors. There were no specific skills gaps on the Board but the option to develop potential governors by co-opting them on to Board committees was discussed along with the merits and challenges of engaging individuals from key partner organisations.

6. REVIEW OF GOVERNANCE PROCEDURES

The report was received The Corporation Secretary outlined the background to the changes proposed and the key changes to each policy/procedure. Following consideration and discussion the committee agreed to recommend the following revised policies to the Board for approval:

- Governor eligibility.
- Standing orders.
- Search and Governance Committee terms of reference and rules.

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The committee noted the final versions of the strategic committees' terms of reference which had been reviewed by the respective committees and would be presented to the Board for final approval.

7. DATE OF NEXT MEETING

The next meeting would be scheduled for the autumn term 2019 or earlier if needed. AMP