

**THE CORNWALL COLLEGE GROUP**  
**Minutes of the Special Board meeting**  
**Held by Telephone Conference Call**  
**on 30 October 2019 at 12.30pm**

<b>Present</b>	<i>By phone</i>	Ian Tunbridge	IT	Chair
	<i>By phone</i>	Jeff Beer	JB	
	<i>By phone</i>	Malcolm Bell	MB	
	<i>By phone</i>	Karen Burrows	KB	
	<i>By phone</i>	Peter Child	PC	
	<i>By phone</i>	Jamie Crisp	JC	
	<i>By phone</i>	John Evans	JE	
	<i>By phone</i>	Tracey Hooper	TH	
	<i>By phone</i>	Wilf Hudson	WH	
	<i>By phone</i>	David Sharples	DS	
<b>Apologies</b>		Alison Phillips	AMP	Corporation Secretary
		Malcolm Bell	MB	
		Karen Burrows	KB	
		Thelma Sorensen	TS	
		Jane Warren	JW	
		Geoff Warring	GW	
<b>In Attendance</b>	<i>By phone</i>	Jessamie Thomas	JAT	Deputy Corporation Secretary

**I. WELCOME AND APOLOGIES**

The Chair confirmed with each governor in turn their attendance via the telephone conference call, and that communication via the conference call was clear. The Deputy Corporation Secretary confirmed that the meeting was quorate.

The Chair welcomed colleagues to the meeting.

Apologies were received.

Declarations of Interest – The Principal disclosed that he knew professionally the candidate whose prospective appointment was being discussed. There was no other specific declaration of interest in addition to those disclosed on members' declarations of interest.

**2. APPOINTMENT OF VICE PRINCIPAL GROUP OPERATIONS**

The Chair explained that the purpose of this Special Board meeting was to receive and consider the Selection Panel's recommendations.

The Chair reviewed the selection process to date. The role had been advertised in FE Week and on the College's website. There had been one application. The Selection Panel had reviewed this application and had unanimously agreed to progress with the selection process.

Following a rigorous selection process, involving ELT and governors, the Selection Panel unanimously agreed to recommend the appointment of Adrian Ford as the Vice Principal Group Operations to the Board.

The Chair summarised Adrian Ford's background, achievements and experience. A presentation delivered by Adrian Ford during the selection process had also been forwarded to governors for their information.

Governors shared their feedback on the prospective appointment. Governors noted the close correlation between Adrian Ford's experience and the priorities of this College and concurred that he had impressed them during the selection process and would be a great asset to the team.

At the invitation of the Chair, the Board unanimously approved the appointment of Adrian Ford as the Vice Principal Group Operations, with effect from January 2020.

**3. DATES OF NEXT MEETINGS**

11 December 2019 – this meeting would be followed by a Board Dinner in Cloisters Restaurant  
25 March 2020  
8 July 2020

Development Sessions (timings to be confirmed)

5 February 2020

13 May 2020

Board meetings would usually start at 4.00 pm and be preceded by a strategic discussion at 2.00 pm

In closing the meeting, the Chair thanked everyone for their time.