

THE CORNWALL COLLEGE GROUP
Minutes of the Special Board meeting
held in the Boardroom, CC St Austell
on 11 September 2019 at 4.00 pm

Present	Ian Tunbridge	IT	Chair
	Jeff Beer	JB	
	Karen Burrows	KB	
	Peter Child	PC	
	Jamie Crisp	JC	
	Tracey Hooper	TH	
	Wilf Hudson	WH	
	Elaine McMahon	EM	
	David Sharples	DS	
	Thelma Sorensen	TS	
Observing	Jane Warren	JW	
Apologies	Malcolm Bell	MB	
	Geoff Warring	GW	
In Attendance	Alison Phillips	AMP	Corporation Secretary
	Michael Collins	MC	Executive Director Finance and Resources
	Vicky Cox	VC	Executive Director Quality and Learner Experience
	John Evans	JE	Principal and CE designate
	Rob Insall	RI	Transaction Unit Project Director
~ Jessamie Thomas	JAT	Deputy Corporation Secretary	

~ denotes minute taker

This meeting was preceded by a Curriculum and Quality Committee Focus Session and a Governor Briefing Session

I. WELCOME AND APOLOGIES

The Chair welcomed colleagues to the meeting. He particularly welcomed John Evans, who would take up the post of Principal and CE from 30 September 2019, and Jane Warren, Co-opted Member of Audit and Risk Committee, who had been invited to join as an observer.

Ian Tunbridge also welcomed Rob Insall, Transaction Unit Project Director, who would present the Transaction Unit Progress Update, which had been discussed in detail ahead of this meeting, for any decisions.

The Principal and CE, Elaine McMahon, was thanked for the tremendous contribution she had made since joining the College in November 2018. A presentation had been made in the preceding Governor Briefing Session.

Apologies were received.

Declarations of Interest – there were no new declarations in addition to those previously disclosed. Governors were invited to review and complete the declarations of interest and return these to the Corporation Secretary at the end of the meeting. All

It was agreed that due to his role as Head of Duchy College, Stoke Climsland, Jamie Crisp would not participate in discussions, nor vote, on matters relating to estate strategy in item 2.

2. PROGRESS UPDATE

This was dealt with as a confidential matter, in accordance with the Corporation's policy on confidentiality, and recorded in the confidential minutes.

3. OFSTED POST INSPECTION ACTION PLAN

The Post Inspection Action Plan (PIAP) had been presented and considered during the Curriculum and Quality Committee Focus Session, earlier in the day, and also during the Governor Briefing.

The Board thanked John Evans for the work he had done on this, with Vicky Cox Executive Director Curriculum and Quality, and noted that the PIAP spanned the expectations of both the Common Inspection Framework (under which the College had been inspected) and the new Education Inspection Framework (newly introduced).

Intent, implementation and impact would be the key drivers behind the College's re-energised direction. Staff had been briefed on expectations regarding student attendance, retention and achievement particularly as it would be this year's data which would inform the next inspection (short inspection in 7-12 months; full inspection in 12-30 months).

Progress against the PIAP would be brought to every Board meeting.

The Post Inspection Action Plan was agreed and adopted.

JE/VC

4. HE ACCESS AND PARTICIPATION PLAN

The Board noted that since its endorsement by the Board on 10 July 2019, the Access and Participation Plan had been reviewed in line with final queries raised by Office for Students (OfS). An updated Access and Participation Plan had been presented and considered during the Curriculum and Quality Committee Focus Session earlier in the day.

The Board approved the Access and Participation Plan, and authorised the Principal to take responsibility for agreeing any further changes which the OfS may require.

JE

5. DATES OF NEXT MEETINGS

16 October 2019
11 December 2019
25 March 2020
8 July 2020

Development Sessions
2 October 2019
5 February 2020
13 May 2020

Closing the meeting the Chair thanked colleagues for their support. He reminded everyone of the importance of confidentiality. A new password to protect documents circulated electronically was agreed.